

HARYANA STATE POLLUTION CONTROL BOARD
C-11, SECTOR-6, PANCHKULA
Ph-2577870-73 E-mail: hspcbho@gmail.com

Office Order

Sub: Internal timelines for processing various type of applications by HSPCB.

Whereas the Board is processing all the applications for Consent to Establish under Water (Prevention and Control of Pollution) Act, 1974 and Air (Prevention and Control of Pollution) Act, 1981, Consent to Operate under Water (Prevention and Control of Pollution) Act, 1974 and Air (Prevention and Control of Pollution) Act, 1981 and authorization/registration under Hazardous and Other Waste (Management and Transboundary Movement) Rules, 2016 (as amended) Bio-Medical Waste Management Rules, 2016, Solid Waste Management Rules, 2016 (as amended) and Construction and Demolition Waste Management Rules, 2016 (as amended) through online consent management and monitoring system (OCMMS);

Whereas Govt. of Haryana, Administrative Reforms Department vide notification No. 7/31/2014-3AR dated 25.11.2022 has notified timeline of 30 days for various clearances of HSPCB;

Whereas the Board has already issued an office order vide Endst. No. HSPCB/2018/479-503 dated 26.02.20218 for processing and deciding all the applications received for grant of various clearances under the respective Acts/Rules, within 30 days in case the applications received are complete and within maximum 45 days in case the application submitted by the units are found incomplete which includes the additional time for seeking the clarification and additional information from the units.

A meeting of officers was held on 04.02.2025 under the Chairmanship of Member Secretary HSPCB wherein it was decided that that the timeline given to officers for deciding the applications in the OCMMS be further revised in view of Business Reform Action Plan, 2024 issued by Department of Industrial Policy & Promotion, for ease of doing business and the following time schedule for clearing the Consent to Establish under Water (Prevention and Control of Pollution) Act, 1974 and Air (Prevention and Control of Pollution) Act, 1981, Consent to Operate under Water (Prevention and Control of Pollution) Act, 1974 and Air (Prevention and Control of Pollution) Act, 1981 and authorization/registration under Hazardous and Other Waste (Management and Transboundary Movement) Rules, 2016 (as amended) Bio-Medical Waste Management Rules, 2016, Solid Waste Management Rules, 2016 (as amended) and Construction and Demolition Waste Management Rules, 2016 (as amended) application at the level of different officers dealing with consent management:-

Office	Description	Days	Timeline
Regional office level cases	Scrutiny and inspection and proposal of case at level of field Officer	20 working days	30 working days
	Examination and issuance of certificate by Regional Officer	10 working days	
HEPC level cases	Scrutiny and inspection and proposal of case at level of field Officer	20 working days	30 working days
	Examination, proposal of case and issuance of certificate at level of Regional Officer	7 working days	

	Examination and approval at the level of Nodal Officer HEPC	3 working days	
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In view of above, it is hereby ordered that the officers dealing with Consent Management will adhere to the time schedule for clearing the consent and authorization applications.

The above time lines are applicable only when application alongwith required documents and fee is received complete in all respects and where no permission and clarification is required anywhere. The above time lines are also subjected to the modification of time period for dealing the applications specified in the guidelines notified by MOEF&CC.

These orders shall be applicable on the application received on or after 01.03.2025.

**Dated Panchkula, the
11th February, 2025**

**Vineet Garg, IAS
Chairman**

Endst. No. HSPCB/PLG/2025/

Dated: 13-02-2025

A copy of the above is forwarded to the following for information and necessary action:

1. CEE-I & II
2. Nodal Officer, HEPC.
3. All SEEs in Head Office
4. All Branch Incharges in Head Office.
5. IT Cell to make necessary changes in the OCMMS.
6. All Regional Officers in the field.
7. PS to Chairman/ PA to Member Secretary for information of the officers.
8. Nodal Officer (IT) for uploading the orders on the website of the Board.

**Environmental Engineer (HQ)
For Chairman**